

Symplicity Employment Opportunity Posting Form

Employer Information			
Name:		Address:	
Phone Number:		City:	ZIP Code:
Website:		State (Abbreviation):	
Position Information			
Application Deadline:			Position Title:
1st Year ____ 1L-F ____ 1L-P	2nd Year ____ 2L-F ____ 2L-P ____ 3L-P	3rd Year or Grads ____ 3L-F ____ 4L-P ____ Graduates	Position Type: ____ Full-Time ____ Part-Time ____ Summer ____ Temporary - ____ Fellowship
Job Description:			
Requirements:			
Preferences (Preferred qualifications that are not required.)			
Salary/Hourly Rate:			
Additional Benefits/Bonus Opportunities:			
Would you like this posting to be a Blind Posting? (A Blind Posting would mean that students are not able to see who the employer is.) ____ Yes ____ No			
Application Information			
Application Documents Requested: ____ Resume ____ Cover Letter ____ Writing Sample ____ Unofficial Transcript ____ References ____ Other		How would you like to receive applications? ____ Email ____ Mail ____ Accumulate Online (Applications are saved online and a username/password combination will be e-mailed to the contact person you provide on this form. That person can then use the username/password combination to log into the Symplicity website and see the applications submitted.)	
If you would like applications by e-mail, what E-mail address would you like applications sent to?			
Any additional instructions?			
Contact Information			
Contact Name:		Contact Title:	
Contact Phone Number:		Contact Email Address:	
Do you want to release contact information to students? (If no, students will not be allowed access, we will simply keep this information on file for our office records.) ____ Yes ____ No			
Any additional comments?			
<p>The Georgia State University College of Law prohibits discrimination on the basis of race, color, national origin, religion, sex, sexual orientation, age or disability. To access the services of our Career Services Office, employers must agree to comply with this non-discrimination policy.</p> <p>By signing this document you agree to all the terms and conditions described in the discrimination policy.</p>			
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> (Signature)			

You may return this form by e-mail to lawcso@gsu.edu or by fax to: 404-413-9203